

## **Governance and Audit Committee Workplan as at 17 July 2023**

---

### **Purpose:**

This report provides details of reports scheduled for committee for the 2023/24 electoral cycles.

### **Recommendation:**

1. That members note the report.

<b>Date</b>	<b>Title</b>	<b>Lead Officer</b>	<b>Purpose of the report</b>
<b>25 JULY 2023</b>			
25 Jul 2023	Internal Audit Quarter 4 Report 2022/23	Claire Goodenough, Head of Internal Audit and Risk Management, Lincolnshire County Council	To present the Quarter 4 report from Internal Audit from 2022/23.
25 Jul 2023	Internal Audit Annual Report 2022/2023	Claire Goodenough, Head of Internal Audit and Risk Management, Lincolnshire County Council	To present the internal audit annual report for 2022/23.
25 Jul 2023	Annual Voice of the Customer Report 2022/23	Natalie Kostiuk, Customer Experience Officer	To summarise customer feedback received during the year 2022/23 and analyse customer contact demand data to provide a clear view of the voice of the customer.
25 Jul 2023	Annual Counter Fraud Report 2022/23	Emma Foy, Director of Corporate Services and Section 151 Officer	To inform members of counter fraud activity, instances of fraud during the year and future
<b>26 SEPTEMBER 2023</b>			
26 Sep 2023	Report to those Charged with Governance - External Audit Completion Report (ISA260)	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	To present to those charged with governance, the External Audit report on the quality of the Statement of Accounts and Annual Governance Statement 2022/23
26 Sep 2023	Annual Governance Statement 2022/23	Jeanette McGarry, Interim Assistant Director, People	To present the Annual Governance Statement 2022/23 in conjunction with the Audited Statement of Accounts

and Democratic Services 2022/23

26 Sep 2023	Audited Statement of Accounts 2022/23	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	The 2022/23 Audited Statement of Accounts is presented for scrutiny
26 Sep 2023	Internal Audit Quarter 1 Report 2023/24	Claire Goodenough, Head of Internal Audit and Risk Management, Lincolnshire County Council	To present the Quarter 1 report 2023/24 from Internal Audit.
26 Sep 2023	6 Month Review of Strategic Risks	Katy Allen, Corporate Governance Officer	To present the 6 month review of strategic risks
26 Sep 2023	Member Development Annual Report	Ele Snow, Senior Democratic and Civic Officer	To review the 2023 induction programme and upcoming plans for years 1 - 4 of the Member Development Programme
26 Sep 2023	Local Government and Social Care Ombudsman (LGSCO) Annual Review Letter Report 2022/23	Natalie Kostiuk, Customer Experience Officer	Report on the Local Government and Social Care Ombudsman (LGSCO) Annual Review Letter 2023 covering complaints referred to and decided by them between April 2022 and March 2023. Examining upheld complaints, learning actions and benchmarking with other similar authorities.

### 28 NOVEMBER 2023

28 Nov 2023	Internal Audit Quarter 2 Report 2023/24	Claire Goodenough, Head of Internal Audit and Risk Management, Lincolnshire County Council	To present the Quarter 2 report 2023/24 from Internal Audit.
28 Nov 2023	Annual Governance Statement Update	Jeanette McGarry, Interim Assistant Director - People and Democratic Services	To update on the Annual Governance Statement 2023-24 Action Plan
28 Nov 2023	Review of Whistleblowing Activity	Jeanette McGarry, Interim Assistant Director - People and Democratic Services	To present data on Whistleblowing Activity in the past Civic year.

### 23 JANUARY 2024

23 Jan 2024	Draft Treasury Management Strategy 2024/25	Emma Foy, Director of	To present West Lindsey District Council's Draft Treasury
-------------	--	-----------------------	---

Corporate Services and  
Section 151 Officer

Management Strategy for 2024/25.

23 Jan 2024 Internal Audit Quarter 3 Report 2023/24

Claire Goodenough, Head  
of Internal Audit and Risk  
Management, Lincolnshire  
County Council

To present the Quarter 3 Internal Audit Report.

**12 MARCH 2024**

12 Mar 2024 Accounts Closedown 2023/24 Accounting  
Matters

Emma Foy, Director of  
Corporate Services and  
Section 151 Officer

To review and approve the accounting policies, actuary  
assumptions and materiality levels that will be used for  
the preparation of the 2023/24 accounts

12 Mar 2024 External Audit Strategy Memorandum (Plan)  
2023/24

Emma Foy, Director of  
Corporate Services and  
Section 151 Officer

To present the 2023/24 External Audit Strategy

12 Mar 2024 Internal Audit Draft Annual Plan 2024/25

Claire Goodenough, Head  
of Internal Audit and Risk  
Management, Lincolnshire  
County Council

To present the Draft Annual Plan for Internal Audit for the  
2024/25 committee year.

12 Mar 2024 Combined Assurance Report 2023/24

Claire Goodenough, Head  
of Internal Audit and Risk  
Management, Lincolnshire  
County Council

To present the Report from the Combined Assurance  
aspect for 2023/24